

APPLICATION

Application Number

TO THE COUNCIL OR ASSESSMENT REVIEW BOARD

FOR ADJUSTMENT OF TAXES FOR THE FOR THE YEAR

UNDER SECTION 357 OF THE MUNICIPAL ACT, 2001, c. 25 OR SECTION 358 OF THE MUNICIPAL ACT, 2001, c. 25

Assessed Address	Roll Number Cty. Mun. Map Div. Sub-Div. Parcel Prim./Sub.
Name of Assessed Person	Telephone No.
Mailing Address of Assessed Person	Postal Code
Name of Applicant	Telephone No.
Mailing Address of Applicant	Postal Code
REASON FOR APPLICATION: (CHECK APPROPRIATE BOX – ONE ONLY)	
☐ Ceased to be liable to be taxed at rate it was taxed - s. 357(1)(a)	☐ Vacant or excess land - s. 357(1)(b)
☐ Became exempt - s. 357(1)(c)	☐ Sickness or extreme poverty - s. 357(1)(d.1)
☐ Razed by fire, demolition or otherwise - s. 357(1)(d)(i)	☐ Mobile unit removed - s. 357(1)(e)
☐ Damaged by fire, demolition or otherwise - (substantially unusable) - s. 357(1)(d)(ii)	☐ Gross or manifest clerical error - s. 357(1)(f) or 358(1)
	☐ Repairs/renovations preventing normal use for a period of 3 months - s. 357(1)(g)
DETAILS OF REASON	
PERIOD TAX RELIEF CLAIMED: From To	
Applicant's Signature Date of Application	

ASSESSMENT REPORT – MUNICIPALITY				ASSESSMENT REPORT – MPAC				
Assessment roll as returned		Revised since roll returned Enter revisions below		☐ No change in assessment ☐ Section 357 required for next year				
RTC/RTQ	Base-year CVA	Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised Base-year CVA	Revised Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
Revised:				Reason for change (MPAC comments):				
Reason original assessment revised:				MPAC Staff Name:				
				Signature:				
				Date:				

REPORT ON TAX LIABILITY							
RTC/RTQ	Taxable Realty Assessment Reduction	Tax Rate	Days	Months	Amount of Tax Adjustment	Original Tax Levy	
☐ NO RECOMMENDATION FOR TAX ADJUSTMENT ☐ Reduction ☐ Cancellation ☐ Refund TOTAL ➤							

Comments

Signature Date

COUNCIL OR ASSESSMENT REVIEW BOARD – DECISION MADE UPON ABOVE APPLICATION				
☐ APPROVED (Tax to be adjusted accordingly)	☐ AMENDED AND APPROVED (Tax to be adjusted accordingly)	☐ NOT APPROVED	☐ APPLICANT DID NOT APPEAR	☐ APPLICATION ABANDONED
REASON:				
Appeared for Applicant Appeared for Municipality				
Date of Hearing				
Signature of Secretary or Board Clerk Signature of Council Rep. or ARB Member				

The information on this form will be used for the purpose of processing tax applications filed under the *Municipal Act, 2001*, c. 25, ss. 357 and 358. Questions regarding the collection of personal information should be directed to the Municipal Clerk or the Freedom of Information and Privacy Coordinator of the municipality.