

**CITY OF WELLAND
PROPERTY STANDARDS COMMITTEE
PURPOSE OF COMMITTEE AND FORMAT OF HEARING**

PURPOSE OF COMMITTEE

1. The Property Standards Committee is a Committee established by the Council of the City of Welland pursuant to By-law 2009-108 to hear Appeals from any person served with an Order made by a Property Standards Officer.
2. In considering the Appeals, the Committee shall have all the powers and functions of the Officer who made the Order, and may,
 - a) confirm, modify or rescind the Order;
 - b) extend the time for complying with the Order if, in the opinion of the Committee, the general intent and purpose of the By-law is maintained.

FORMAT OF HEARING

1. Hearings will be conducted informally and open to the public unless permitted otherwise.
2. The Chair will preside over the Hearing at all times and all communications shall be directed through the Chair.
3. The Appellant or authorized Agent will make a submission and answer questions from the Committee or Property Standards Officer.
4. The Property Standards Officer or authorized Agent will make a submission and answer questions from the Committee or Appellant.
5. Any others in attendance will be invited to make a submission after first providing their full name and address to the Secretary.
6. The Appellant will be permitted a further submission restricted to issues raised subsequent to their first submission.
7. Following the submissions, the Committee will render and declare its Decision on the matter.

8. While deliberating, the Committee will continue the meeting open to the public and may only require parties to withdraw if permitted in the Municipal Act.
9. Anyone wishing to receive a copy of the Decision must file a written request with the Secretary at the Hearing.