



**CITY OF WELLAND
WATER/WASTEWATER AD HOC
COMMITTEE**

**Mayor Frank Champion, Councillor Mary Ann Grimaldi, Councillor
John Chiochio, Councillor Bonnie Fokkens, Kathleen Adams, Tim
Clutterbuck, John Clark, and Marc Viger**

Wednesday, August 31, 2016

at 4:00 p.m.

in the Community Room



**CITY OF WELLAND
WATER/WASTEWATER AD HOC COMMITTEE
MEETING AGENDA
WEDNESDAY, AUGUST 31, 2016
4:00 p.m. – 5:00 p.m.
COMMUNITY ROOM**

- 1 Call Meeting to Order**
- 2 Additions/Deletions to Agenda**
- 3 Adoption of Minutes of the Water/Wastewater Ad Hoc Committee meeting of Wednesday, July 27, 2016** *(pages 1-2)*
- 4 Business Arising from Minutes**
- 5 Sub-Committee Report**
- 6 Review of Other Municipalities' Charges**
- 7 Review of DFA Consultant report December 2015**
- 8 Next meeting – September 21 – 4:00 p.m.**
- 9 Adjournment**



**CITY OF WELLAND
WATER/WASTEWATER AD HOC COMMITTEE
MEETING MINUTES
WEDNESDAY, JULY 27, 2016**

Committee Members Present

Mayor Frank Champion
Councillor Bonnie Fokkens (Chair)
Councillor Mary Ann Grimaldi
Kathleen Adams
Tim Clutterbuck
Anna Smith, Administrative Assistant, Corporate Services (Recording Secretary)

Call to Order

The Chair called the meeting to order at 4:05 p.m.

Additions/Deletions to Agenda

There were no additions or deletions to the agenda.

Adoption of Minutes of the January 6, 2016 Meeting

The minutes of the January 6, 2016, meeting were approved.

Business Arising from Previous Meeting

None.

Review Terms of Reference

The Chair advised that the Council-approved Terms of Reference contain changes to the working methods and composition. Further, she advised that upon the direction of this committee, a sub-committee could be created to develop water/wastewater rate options.

Election of Chair

Councillor Fokkens was confirmed as the Chair of the Water/Wastewater Ad Hoc Committee.

Discuss Public Participation Process

The Committee discussed how to include public participation in the process. The Committee will seek feedback from the public after water/wastewater options are developed.

Selection of Sub-Committee

The Water/Wastewater Ad Hoc Committee created a sub-committee to work on developing water/wastewater rate models. The Chair and Kathleen volunteered to become sub-committee members.

The Committee then discussed recruiting an additional member for the sub-committee who has knowledge of rate structures of a water/wastewater utility system.

Discussion of Required Data

The sub-committee will be responsible for obtaining data, preparing rate model options and reporting back to the Water/Wastewater Ad Hoc Committee.

Discuss Model Options

The sub-committee will develop water/wastewater rate model options based on the following:

- Review rates for different industries
- Dissociate wastewater treatment charges from water consumption - explore option of having a flat rate for wastewater treatment and a variable rate for water consumption

The Committee also discussed reaching out to similar municipalities to determine if their practices could be beneficial to Welland. The Chair commented that the upcoming AMO conference in August would provide an opportunity to make contact with other municipal staff.

Date for Next Meeting

The next meeting will take place on Wednesday, August 24, at 4:00 p.m.

Adjournment

The meeting adjourned at 5:00 p.m.