

**Minutes of the Meeting of the
Board of Management (the "Board")
of the Welland Downtown Business Improvement Area (the "Corporation")
of the City of Welland (the "city")
held on Monday October 1, 2018
Employment Solutions, 3 East Main St. Welland at 5:30 p.m.**

Board Members Present: J. Eisen, K. Jones, S. Hamp, D. Bujold-Wright, B. Herchmer and M. Stadnik, J. Chiocchio, A. Adams (via teleconference in-camera session)

Board Members Regrets: B. Fokkens

Executive Director: A. MacDonald

Recording Secretary: J. Bujold

Welcome - Call to Order

The chair called the meeting to order at 5:38 p.m.

Committee-of –the Whole

Motion into camera at 5:38 p.m.

Proposed by: B. Herchmer

Seconded by: S. Hamp

Motion Carried

Out of camera at 6:42 p.m.

Board Motions from in-camera:

"BE IT RESOLVED that the Board of Management has elected to obtain a 3rd party to conduct a formal investigation into harassment allegations. "

Proposed by: J. Eisen

Seconded by: B. Herchmer

Motion Carried

"BE IT RESOLVED that the Board of Management agrees to move forward on the warranty issue of the Banner project on a cost basis and to retain the firm Sullivan Mahoney of St. Catharines."

Proposed by: S. Hamp

Seconded by: J. Eisen

Motion Carried

Acceptance of Agenda

“BE IT RESOLVED that the agenda be accepted as presented.

Proposed by: B. Herchmer

Seconded by: J. Eisen

Motion carried

Declaration of Conflicts

None

Board of Directors General Meeting Minutes from Monday, September 10, 2018

“BE IT RESOLVED that the Board of Directors accepts the minutes of the General Meeting of September 10th with the correction under motions change to include C and business arising under d) add to be placed.”

Proposed by: J. Eisen

Seconded by: M. Stadnyk

Motion carried

Report of the Chair

Received by board from D. Wright

Executive Director’s Report

Received by board from A. MacDonald

Committee Motions

None

Committee Reports

“BE IT RESOLVED that the Board of Directors accepts the revised budget removing Events without changing the budget with net cash flow.”

Moved by: S. Hamp

Seconded by: K. Jones

Motion Carried

b. Beautification

No report

c. Governance

No report

d. Marketing & Events

- I. Feast St. Niagara – Discussed under Executive Director’s report
- II. Santa Claus Parade - Discussed under Executive Director’s report

Business Arising

a. 2018 Annual General Meeting

Discussed under Executive Director’s report

b. 2018 Election - Notification

Completed

c. Immediate Past Chair Status

Chair declares conflict of interest since the position would be one she would move to for the next Board.

Chair asks the Vice Chair to assume chairing the meeting at 7:15 pm and leaves the meeting.

Past Chair is in aligning with OBIAA in terms of the role.

“BE IT SO RESOLVED that the Board of Management extends the tenure of current Chair as per the existing bylaws of the WDBIA presented by the Governance Committee”

IMMEDIATE PAST PRESIDENT

The Immediate Past President is:

- An Officer of the Association
- A member of the Executive Committee

Responsibilities of the Past President:

- May be a signing authority for the organization
- Ensure continuity in the Association, and provide corporate memory to the Board
- Chair meetings in the absence of the President and Vice-President, as well as assuming the duties of Vice-Chair in his or her absence
- Acts as advisor and mentor to the Executive Committee of which they are a member
- Represents the Association to the public, in cooperation with the President
- The past President shall hold a Board meeting of the Board of Directors after the Annual General Meeting to elect the Officers.

Moved by: B. Herchmer

Seconded by: S.Hamp

Motion Carried

Chair Dolores Wright returns following vote at 7:20 pm.

d. Welland Active Transportation Committee

- Slow roll event
- Entrance of downtown from round a bout to Ross St.
- Bike lanes to be re-painted and bikes in down town & safety. By-laws in place but not enforce.
- Included North & South BIA to sit on different boards. Refer to Governance.

e. Presentation to Council Deferments

There will be no presentation to Council this fall. Request that new sitting board do an early presentation from 2018 & upcoming events.

f. Monopoly Update

Monopoly Board – launch party will be planned. Order being put it tomorrow.

g. Community Report Card

B. Herchmer suggested that we should look at the survey, which advises the board of what the members, and residence want.

h. Transfer of Signing Authority

Proposed to have forms brought to the AGM

New Business

a. Transition Meeting – November 2018

Discussion from sitting chair and will have meeting with Senior City Staff

White Space

Beautification – RFP for flowers

- Needles in planter soil; getting rid of soil. City must go down a foot in soil to make sure all needles will be removed.
- Gloves will be purchased by Country basket and will be billed to the board.

Bicycles on sidewalk – NRP & Police Foundation will be working with the city. All aspects will be done from the city.

- Approached NRP to enforce By-law.

Permissive grants – Go green on Bridge 13. Partnership with City of Welland. Trackless train, movie right on the bridge, West & East Main.

Correspondence

None

Next Meeting

Next meeting date is Monday, November 5th at 5:30 pm at City Hall, Room 108-109.

Annual General Meeting

Wednesday, October 10th, 2018 at Rose City Kids on Division St.

Adjournment

The meeting adjourned at 8:00 p.m.