



**Board of Management of Welland Downtown
Business Improvement Area - City of Welland
General Meeting
Employment Solutions – 3 East Main Street – Board Room
Monday December 10th, 2018**

AGENDA

1. WELCOME – CALL TO ORDER
2. COMMITTEE-OF-THE-WHOLE (IN CAMERA)
 - A. PERSONAL MATTER ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING BOARD EMPLOYEE AND/OR MEMBER(S)
 - I. LEGAL ADVICE
3. ARISE FROM COMMITTEE-OF-THE-WHOLE (IN CAMERA)
4. OPEN OF GENERAL MEETING
5. ACCEPTANCE OF AGENDA
6. DECLARATION OF CONFLICTS
7. APPROVAL OF MINUTES
 - A. MINUTES OF THE GENERAL MEETING OF OCTOBER 1ST, 2018
8. REPORT OF THE CHAIR D. WRIGHT/K. JONES
9. REPORT OF THE EXECUTIVE DIRECTOR A. MACDONALD
10. COMMITTEE MOTIONS
11. COMMITTEE REPORTS
 - A. FINANCE AND AUDIT A. MACDONALD/D. WRIGHT
 - I. TRANSFER OF SIGNING AUTHORITY (**ACTION REQUIRED**) D. WRIGHT/K. JONES
 - B. BEAUTIFICATION J. EISEN / A. ADAMS
 - I. DOWNTOWN PLANTER LIGHTS
 - II. TENDER OF FLOWERS BASKETS/PLANTERS A. MACDONALD
 - C. GOVERNANCE B. HERCHMER
 - D. MARKETING AND EVENTS K JONES
 - I. SANTA CLAUS PARADE 2018 UPDATE A MACDONALD
 - II. CONCERTS ON THE CANAL - UPDATE A. MACDONALD
 - III. CANADA DAY A. MACDONALD
 - IV. GO GREEN ON BRIDGE 13 A. MACDONALD
 - V. FEAST ST. NIAGARA A. MACDONALD
12. BUSINESS ARISING
 - A. WELLAND-OPOLY UPDATE D. WRIGHT
 - B. TRADEMARK UPDATE D. WRIGHT
 - C. ANYCARD – DOWNTOWN GIFT CARD UPDATE B. HERCHMER

- | | |
|---|--------------------------|
| D. COUNCIL COMMITTEE STRUCTURES (ACTION REQUIRED) | A. MACDONALD |
| E. PRESENTATION TO COUNCIL DEFERMENTS UPDATES | A. MACDONALD |
| F. MOBILE APPLICATION UPDATE | A. MACDONALD |
| G. COMMUNITY REPORT CARD UPDATE | B. HERCHMER/A. MACDONALD |
| H. TRANSFER OF SIGNING AUTHORITY (ACTION REQUIRED) | D. WRIGHT/K. JONES |
| I. DOWNTOWN COMMERCIAL UPDATE | A. MACDONALD |
| J. DOWNTOWN PROGRAMMING UPDATE | A. MACDONALD |

13. NEW BUSINESS

- | | |
|--|------------------------|
| A. COMMITTEE CHAIRS AND STRUCTURE (ACTION REQUIRED) | D. WRIGHT/ K. JONES |
| B. DOWNTOWN CIP FUNDING MEETING UPDATE | A. MACDONALD |
| C. SOCIAL MEDIA SEMINAR PROPOSAL (ACTION REQUIRED) | A. MACDONALD |
| D. FORMATION OF AD HOC CANADA DAY COMMITTEE (ACTION REQUIRED) | A. MACDONALD |
| E. FORMATION OF AD HOC GO GREEN COMMITTEE (ACTION REQUIRED) | A. MACDONALD |
| F. STUDENT CO-OP PLACEMENTS | A. MACDONALD |
| A. CANADA DAY FLAG PROJECT | |
| B. DOWNTOWN HANGING BASKETS | |
| C. 2019 LETTERS TO SANTA MAILBOX | |
| D. GRANTS AND SPONSORSHIPS | |
| E. GO GREEN ON BRIDGE 13/CANADA DAY PLANNING | |
| G. COLDEST NIGHT (ACTION REQUIRED) | K. JONES/ A. MACDONALD |
| H. NIAGARA REGION WASTE MANAGEMENT UPDATE | A. MACDONALD |
| I. OBIAA CONFERENCE 2019 UPDATE | A. MACDONALD |

14. WHITE SPACE

15. CORRESPONDANCE

- A. LETTER FROM NIAGARA REGION WASTE MANAGEMENT
- B. EMAIL FROM NIAGARA SOCIAL MEDIAS - STATING OFFICIAL NOMINATION IN TWO CATEGORIES
- C. FOUR NOMINATION PACKAGES FROM PROSPECTIVE BOARD MEMBERS
- D. INVITATION TO CELEBRATE ONTARIO GRANT SESSION
- E. INVITATION TO ONTARIO TRILLIUM GRANT SESSION
- F. LETTERS OF SUPPORT FROM LIBRARY AND CITY FOR GO GREEN

16. NEXT GENERAL MEETING: **MONDAY JANUARY 7TH, 2019 AT 5:30 PM – RM 108/109 CIVIC SQ.**

17. ADJOURNMENT

RSVP YOUR ATTENDANCE TO AMANDA MACDONALD – INFO@DOWNTOWNWELLAND.CA