



City of Welland
Infrastructure & Development Services
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What are they?

The City of Welland Sidewalk and Parking Spot Patio Program allows businesses to establish temporary seasonal patios using on-street parking spaces and existing bulb outs.

The purpose of this Design Guideline is to ensure that neither pedestrian nor vehicular traffic is impeded or hindered within the public right-of-way. The streetscape must facilitate free and comfortable movement. Sidewalk and on-street patios should not encumber easy navigation. The standards laid out within this document will guide the City, its residents, and businesses in the placement of patios, working together to ensure that the City streetscape is maintained for free pedestrian movement and enhanced utility.

Sidewalk and Parking Spot Patios are permitted yearly, from May 15 to the last Friday of September and requires a Road Occupancy Permit (ROP). Sidewalk and Parking Spot Patios are not permitted during snowfall periods or if there is an accumulation of snow and/ or ice. Application for a ROP must be submitted yearly. Installation of the Sidewalk and Parking Spot Patios are temporary and will not be fastened to the sidewalk and/ or roadway.

Approval is required by the Traffic Department before erecting a sidewalk or parking spot patio. Please review the approval criteria outlined in this document.

Location:

- Permitted only on streets with existing on-street parking;
- Will not impact people exiting from vehicles;
- Have a valid business license to operate as the described business;
- Permitted only on sites that have inadequate space to construct a conventional sidewalk patio while maintaining a minimum 1.5 metre (5.0 ft) wide clear path;
- Permitted only where the Sidewalk and Parking Spot Patios installation can be located directly in front of the associated business;
- Must be located at least one (1) parking stall away from an intersection or 6m of a street intersection or a public laneway;
- Proposals will be assessed in accordance with vehicle volumes, sightlines and visibility to the satisfaction of the Supervisor of Traffic, Parking and By-laws;
- Proposals must not obstruct underground utility access, electrical transformer vaults, utility boxes, loading zones, transit stops and other infrastructure; and
- For maintenance reasons, patios will only be permitted on a seasonable basis between May 15 to last Friday of September. During the off season the public right of way shall be returned to its original condition with no patio furniture or fencing in the right of way.

Design Standards:

- The deck (floor structure) must have a flush transition at the sidewalk and curb to permit easy access and avoid tripping hazards;
- The sub-structure must accommodate the crown of the road and provide a level surface for the deck (floor structure) such as adjustable deck pedestals spaced under the surface and of different heights. Another method is to provide steel sub-structure and angled beams;
- The deck must be constructed of a slip-resistant surface;
- The deck and patio, including entrances, must meet the City's Accessible Design Standards;
- All gates must swing into the patio space and not obstruct the sidewalk;
- Proposals must have vertical elements that make them visible to traffic, such as flexible posts, bollards or landscape planters;
- Railings and vertical elements should be a minimum of 0.91 metres (36") and no higher than 1.07 metres (42") in height;
- No umbrellas or other treatments can extend into the sidewalk or travelled portion of the roadway;
- A portable fence, 1.07 minimum height, shall be erected to clearly delineate the area on the sidewalk being used for the Patio.
- To ensure visibility to moving traffic and parking cars, pop-up installations must be buffered using a wheel stop at a desired distance of 1.2 metres (48") from each end and may require further restraints as directed by the Traffic Department;
- The patio installations must provide a minimum of 0.3 metres (12") from the travelled portion of the roadway;
- Lighting will be subject to review and will be designed and installed in such a way as to not create a visual or physical distraction to travelling public on the sidewalk or roadway; and
- Tables shall not exceed a height of 0.865 metres (34") above the finished floor of a patio (deck).
- Applicants must provide notice to adjacent business neighbours of their proposals; and
- Promotional signage/advertising will not be permitted on pop-up installations.

Approvals:

Step 1: Submit a Road Occupancy Permit (yearly), including the required Certificate of Insurance, a drawing of the proposed location, a letter from adjacent businesses in support of the proposal, submit a fee.

Road Occupancy Permit Fee: \$150.00

Step 2: Revise the proposed plan in response to staff comments, if necessary.

Step 3: Clear the conditions of approval. Upon completion of any work, the Applicant agrees to restore the property/ boulevard at its expense to the satisfaction of the City of Welland and to remove all debris and refuse.

Step 4: Construct Sidewalk and Parking Spot Patio as per approved drawing.

Step 5: Contact staff for inspection.

Application submission deadline

The deadline for submitting applications is April 15th of each year. Applications will be reviewed/ approved by city staff. If approved, construction of the patio may begin after May 15th. Applications will continue to be accepted on a first come first serve basis following the above deadline.