

Pre-Authorized Tax Payment Program

<p>PAYMENTS AUTOMATICALLY DEDUCTED FROM YOUR ACCOUNT...NO POSTAGE OR LINE-UPS!</p>	<p>CHOOSE EITHER REGULAR TAX INSTALLMENTS OR 11 MONTHLY PAYMENTS... EASIER TO BUDGET!</p>	<p>PAYMENTS ALWAYS ON TIME...AVOID LATE PAYMENT CHARGES!</p>
<p><i>HOW IT WORKS</i></p> <p>OPTION 1 Payments are withdrawn coinciding with regular tax due dates as approved by Council.</p> <p>OPTION 2 Payments are withdrawn on the first banking day of each month from January to November.</p> <ol style="list-style-type: none"> 1. Complete the "Request for Pre-Authorized Tax Payments" portion of this notice. 2. Attach a voided cheque to the request form. For joint accounts all depositors must sign the authorization form if more than one signature is required on cheques. 3. Return the form and cheque to the address shown on the form. 	<ol style="list-style-type: none"> 4. Eligibility- <ol style="list-style-type: none"> A) All accounts are eligible, provided they are free of any arrears. B) Pre-Authorization form must be received by the City of Welland Finance Division before the 15th day of the month for processing. 5. If Option 2 is chosen, in December you will receive a notice advising of the amount that will be deducted from your account on the first banking day of each month commencing in January. 6. Your final tax bill will indicate the amount to be deducted for the balance of the year. This amount will be based on the actual tax rate minus the payments made to date. 	<p><i>PENALTIES</i></p> <p>If any payment does not clear your bank account, a charge of \$35.00 will be added to your account. The City may cancel continuation of this plan for two years upon any default of payment, but if any default continues for thirty days or two defaults occur in any 12 (twelve) month period, cancellation shall be automatic. You have certain recourse rights if any debit does not comply with this agreement. For example, you have the right to receive reimbursement for any debit that is not authorized or is not consistent with this PAD agreement. To obtain more information on your recourse rights, you may contact your financial institution or visit www.payments.ca.</p> <p><i>HOW TO WITHDRAW</i></p> <p>To withdraw from this plan and revert back to the instalment system, provide 30 days written notice to the City of Welland, Finance Division, 60 East Main St., Welland, ON, L3B 3X4, or by email to tax@welland.ca.</p> <p><i>FOR INFORMATION</i></p> <p>For more information please call the Finance Department at 735-1700, or visit our web page at www.welland.ca.</p>

HOW TO ENROLL:

Complete and detach this form. Write the word "VOID" across the front of a cheque and mail or forward it with the completed form to: City Hall, Finance Division, 60 East Main St., Welland, Ontario L3B 3X4 [OR](mailto:tax@welland.ca) Email to tax@welland.ca

REQUEST FOR PRE-AUTHORIZED TAX PAYMENTS

OPTION 1 - INSTALMENT PLAN

RESIDENTIAL PROPERTY

OPTION 2 - 11 TIMES/YEAR

NON-RESIDENTIAL PROPERTY

START DATE OF PLAN

MONTH/DAY/YEAR

I/We authorize my/our bank to draw and issue _____ payments payable to City of Welland for payment of property taxes. For a joint account, if more than one signature is required on cheques issued against the account, all depositors must sign.

Tax Roll Number

Signature 1 _____

Property Location

Print Name

Billing, Names

Signature 2 _____

Print Name

Mailing Address

Phone - Home

Phone - Business

Date

Postal Code

Be sure to include a voided Cheque.