



City of Welland
 Recreation, Sport and Culture
 145 Lincoln Street, Welland, ON, L3B 6E1
 905-735-1700 ext. 4000
events@welland.ca

EQUIPMENT REQUEST FORM

Event Information

Name of Event:			
Event Date:			
Event Address:			
City:		Postal Code:	
Contact #1:	Name:		Cell:
Contact #2:	Name:		Cell:

Delivery/Pick Up Information

Delivery Date:		Time:	
Pick Up Date:		Time:	

Equipment Requests

			QTY
Barricades	For non-road closure only		Max. 50
Bleachers - Metal			Max. 3
Bleachers - Wood			Max. 5
Chairs			Max. 70
Easels			Max. 22
Fence – Metal Panels	8' long X 45" high panels		Max. 250
Folding Tables	30" X 8' tables		Max. 14
Garbage Drums			Max. 30
PA Equipment			Max. 1
PA Microphones			Max. 4
Picnic Tables			Max. 50
Picnic Tables (<i>Accessible</i>)			Max. 1
Portable Canteen	50 amp power supply required or tow behind generator		Max. 1
Portable Stage	Site analysis required prior to event. Each section measures 4' x 8'. Set up on paved surface only, not on grass. (<i>min. of 3 sections for stability</i>)		Max. 9
Power Requirements by City of Welland	Distribution (Rhino) box		Max. 5
	Portable Generator		Max. 1
	Tow Behind Generator		Max. 1
Pylons/Safety Cones	For non-road closure only		Max. 25
Showmobile	50 amp power supply required or tow behind generator		Max. 1
Stanchions & Rope	For non-road closure only		Max. 10
Ticket Booth			Max. 1
Other			

Waterway - Equipment Requests

			QTY
Finish Lynx System	With Operator		
	Without Operator		
PA System	Portable		Max. 1
	Stationary – North Course Tower ONLY		Max. 1
Portable Washrooms	Includes ordering, delivery and pick up		
	Additional Servicing		



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Tents	10 x 10	Do you require sides?	Max. 3	
	10 x 20	Do you require sides?	Max. 3	
	20 x 20	Do you require sides?	Max. 2	
Two-way Radios			Max. 21	
Wakeless Launches	Without operator, includes fuel		Max. 11	
Weigh Scale	Canoe Kayak (set)		Max. 1	
	Rowing		Max. 2	
Zodiacs	Without Operator, includes safety equipment		Max. 7	

Recycling services are provided through the Niagara Region for events. Information can be found at:
<https://www.niagararegion.ca/waste/containers/rentals/default.aspx>