



City of Welland
 Recreation, Sport and Culture
 145 Lincoln Street, Welland, ON, L3B 6E1
 905-735-1700 ext. 4000
events@welland.ca

EQUIPMENT REQUEST FORM

Event Information			
Name of Event:			
Event Date:			
Event Address:			
City:		Postal Code:	
Contact #1:	Name:	Cell:	
Contact #2:	Name:	Cell:	

Delivery/Pick Up Information			
Delivery Date:		Time:	
Pick Up Date:		Time:	

Equipment Requests			QTY
Barricades	For non-road closure only	Max. 50	
Bleachers - Metal		Max. 3	
Bleachers - Wood		Max. 5	
Chairs		Max. 70	
Easels		Max. 22	
Fence – Metal Panels	8' long X 45" high panels	Max. 250	
Folding Tables	30" X 8' tables	Max. 14	
Garbage Drums		Max. 30	
PA Equipment		Max. 1	
PA Microphones		Max. 4	
Picnic Tables		Max. 50	
Picnic Tables (<i>Accessible</i>)		Max. 1	
Portable Canteen	50 amp power supply required or tow behind generator	Max. 1	
Portable Stage	Site analysis required prior to event. Each section measures 4' x 8'. Set up on paved surface only, not on grass. (<i>min. of 3 sections for stability</i>)	Max. 9	
Power Requirements by City of Welland	Distribution (Rhino) box	Max. 5	
	Portable Generator	Max. 1	
	Tow Behind Generator	Max. 1	
Pylons/Safety Cones	For non-road closure only	Max. 25	
Showmobile	50 amp power supply required or tow behind generator	Max. 1	
Stanchions & Rope	For non-road closure only	Max. 10	
Ticket Booth		Max. 1	
Other			

Waterway - Equipment Requests (*This Equipment is only available for waterway events)			QTY
Finish Lynx System	With Operator		
	Without Operator		
PA System	Portable	Max. 1	
	Stationary – North Course Tower ONLY	Max. 1	
Portable Washrooms	Includes ordering, delivery and pick up		
	Additional Servicing		



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Tents	10 x 10	Do you require sides?	Max. 3	
	10 x 20	Do you require sides?	Max. 3	
	20 x 20	Do you require sides?	Max. 2	
Two-way Radios			Max. 21	
Wakeless Launches	Without operator, includes fuel		Max. 11	
Weigh Scale	Canoe Kayak (set)		Max. 1	
	Rowing		Max. 2	
Zodiacs	Without Operator, includes safety equipment		Max. 7	

Other					
Potable Water	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	If yes, contact the Water Department at: waterquality@welland.ca

Recycling services are provided through the Niagara Region for events. Information can be found at:
<https://www.niagararegion.ca/waste/containers/rentals/default.aspx>