



# NOTICE

THE MAYOR HAS CALLED  
A SPECIAL MEETING OF COUNCIL

AT 5:00 P.M.

***TUESDAY, MAY 11, 2021***

IN OPEN SESSION

TO CONSIDER ANY CORRESPONDENCE, REPORTS, AND BY-LAWS

*Due to COVID-19 and the closure of the Civic Square*

*All Electronic Meetings can be viewed at:*

City of Welland website: <https://www.welland.ca/Council/LiveStream.asp>

  
Tara Stephens,  
City Clerk



**SPECIAL COUNCIL MEETING**

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1. **OPEN COUNCIL MEETING (5:00 p.m.)**
  - 1.1 **ADDITIONS/DELETIONS TO AGENDA**
  - 1.2 **DISCLOSURES OF INTEREST**
  - 1.3 **COUNCILLORS TO DETERMINE AGENDA ITEMS AND BY-LAWS TO BE REMOVED FROM BLOCK FOR DISCUSSION IN COMMITTEE-OF-THE-WHOLE (OPEN) (See pink tab)**
  
2. **ORAL REPORTS AND DELEGATIONS – Nil**
  
3. **COMMITTEE-OF-THE-WHOLE (OPEN)**  
(to discuss items removed from Agenda Block)
  
4. **BY-LAWS (SEE AGENDA INDEX)**
  
5. **CONFIRMATORY BY-LAW**  
  
A By-law to adopt, ratify and confirm proceedings of the Council of the Corporation of the City of Welland at its meeting held on the 11<sup>th</sup> day of May, 2021. Ref. No. 21-1
  
6. **ADJOURNMENT**



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### **AGENDA BLOCK**

1. **BUSINESS ARISING FROM MINUTES, PREVIOUS MEETINGS AND OTHER ITEMS REFERRED FROM COUNCIL FOR DISCUSSION: Nil**

2. **COMMITTEE AND STAFF REPORTS**

1. **Business Arising from Committee-of-the-Whole (closed) - Nil**

2. **Staff Reports**

1 - 2            **CAO-2021-04** Interim CAO/Director of Corporate Services, Chief Financial Officer/Treasurer, S. Zorbas - RFOQ21-09 Hydro Blasting and Painting at Maple Park Pool. Ref. No. 21-19 (See By-law 1)

3 - 4            **CLK-2021-15** City Clerk, T. Stephens - Alternate Voting Method for the 2021 Ward 3 By-Election. Ref. No. 21-43 (See By-law 2)

3. **NEW BUSINESS - Nil**


3. **BY-LAWS**

**MAY BE VIEWED IN THE CLERK'S DIVISION PRIOR TO THE MEETING IF DESIRED.**

1. A By-law to enter into contract with Ontario Pool Coatings Incorporated for Hydro Blasting and Painting at Maple Park Pool. Ref. No. 21-19  
(See Report CAO-2021-04)

2. A By-law to permit the By-Election to fill the vacancy for the Office of Councillor, Ward 3 for the remainder of the 2018-2022 Term of Council to be conducted by Mail.  
Ref. No. 21-43  
(See Report CLK-2021-15)

**SPECIAL COUNCIL**  
**COMMUNITY SERVICES**  
**PARKS DIVISION**

APPROVALS	
DIRECTOR	
CFO	
CAO	

21-19

**REPORT CAO-2021-04**  
**MAY 11, 2021**

**SUBJECT:** RFQ21-09 HYDRO BLASTING AND PAINTING AT MAPLE PARK POOL

**AUTHOR:** PETER BOYCE, MANAGER OF PARKS, FACILITIES AND CANAL LANDS

**APPROVING DIRECTOR:** STEVE ZORBAS, CPA, CMA, B.Comm, DPA,  
 INTERIM CAO / DIRECTOR, CORPORATE SERVICES / CHIEF FINANCIAL OFFICER / TREASURER

**RECOMMENDATIONS:**

THAT THE COUNCIL OF THE CITY OF WELLAND approves the award to Ontario Pool Coatings Incorporated for the provision for the Hydro Blasting and Painting at Maple Park Pool; and further

THAT Welland City Council directs the City Clerk to prepare all necessary and appropriate by-laws to enter into a contract with Ontario Pool Coatings Incorporated.

**ORIGIN AND BACKGROUND:**

As noted in the Condition Assessment report Aqua Plans completed in November of 2020, the existing finish and parge coat within the Maple Pool Lap Pool and Wading Pool is currently in poor condition. Large, multiple layers of finish/parge coat was noted to be cracking, flaking, and peeling off of the concrete pool tanks walls and floor slab in multiple locations around both pool tanks. These large pieces of pool finishes not only are visually uninviting to the pool patrons, due to the thickness of sharpness of the flakes peeling away from the concrete surface, also pose an injury hazard, potentially causing cuts and scrapes on hands and feet of swimmers. Removing the entire existing finish down to the concrete surface of the pool tank and installing a new, pool specific epoxy coating will provide a visually inviting, refreshed appearance to the pool tanks, while also eliminating potential hazards currently existing due to the existing sharp pool coatings.

**COMMENTS AND ANALYSIS:**

The provision of Hydro Blasting and Painting at Maple Park Pool was competitively bid by Consultant, AquaPlans recommending a bidders list (all companies have considerable experience with Outdoor Pool epoxy paint recoating/refinishing); Ontario Pool Coatings Incorporated, PPL Aquatic, Fitness & Spa Group Inc. and Acapulco Pools. A Request for Quotation was sent to three qualified vendors and all three bidders attended the mandatory site visit.

**FINANCIAL CONSIDERATION:**

Ontario Pool Coatings Incorporated is the lowest bid in compliant with the bid submission.

<b>Supplier</b>	<b>Overall Value</b>	<b>Price, Inclusive of City Tax</b>
Ontario Pool Coatings Incorporated	\$108,261.30	\$110,166.70
PPL Aquatic, Fitness & Spa Group Inc.	\$129,950.00	\$132,237.12
Acapulco Pools	\$223,510.00	\$227,443.78

Staff is recommending the project be funded by the Capital Surplus Reserve.

**OTHER DEPARTMENT IMPLICATIONS:**

Reviewed and supported by Parks and Planning & Maintenance.

**SUMMARY AND CONCLUSION:**

Staff requests award to Ontario Pool Coatings Incorporated, as compliant and lowest priced bid response. Ontario Pool Coatings Incorporated has considerable experience with Outdoor Pool finishing across Ontario, and we foresee no issues or problems retaining them to complete the Maple Pool refinishing project.

**ATTACHMENTS:**

None.

**SPECIAL COUNCIL**  
**CORPORATE SERVICES**  
**CLERKS DIVISION**

APPROVALS	
DIRECTOR	
CFO	
CAO	

21-43

**REPORT CLK-2021-15**  
**MAY 11, 2021**

**SUBJECT: ALTERNATE VOTING METHOD FOR THE 2021 WARD 3 BY-ELECTION**

**AUTHORS: TARA STEPHENS, CITY CLERK**

**APPROVING G.M.: STEVE ZORBAS, CPA, CMA, B.Comm, DPA,  
 INTERIM CAO / DIRECTOR OF CORPORATE SERVICES, CHIEF  
 FINANCIAL OFFICER / TREASURER**

**RECOMMENDATION:**

THAT THE COUNCIL OF THE CITY OF WELLAND receive for information report CLK-2021-15: Alternate Voting Method for the 2021 Ward 3 By-Election: and THAT Welland City Council approves the alternative voting method for the 2021 Ward 3 By-Election to be Vote By Mail; and further THAT Welland City Council authorizes the Mayor and City Clerk to sign the necessary by-laws and agreements to proceed with a Vote By Mail for the 2021 Ward 3 By-Election.

**ORIGIN AND BACKGROUND:**

On April 29, 2021 Welland City Council approved By-law 2021-68 to authorize a by-election to fill the Ward 3 Vacancy.

Due to the uncertainty of COVID 19, staff are recommending an alternative voting method of Vote By Mail to conduct the Ward 3 By-Election.

**COMMENTS AND ANALYSIS:**

On March 17, 2020, in accordance with Section 7.0.1 of the *Emergency Management and Civic Protection Act*, 1990, an emergency was declared throughout Ontario and on April 3, 2020 an emergency was declared throughout the City of Welland by Mayor Frank Champion.

The Vote By Mail method will eliminate the need for electors to go to in polling locations and address the needs of electors with disabilities that make it difficult to attend a voting place.

Each Elector will receive a voting kit in the mail prior to voting day. Each kit will include a declaration and ballot which are to be completed by the elector.

A breakdown of the costs associated with Vote By Mail is provided below:

- The Vote By Mail option would eliminate the need for election workers and polling locations on Election Day. Staff will conduct the election from the Civic Square.
- An Election Coordinator will be hired to assist Clerks staff will organizing the by-election. The approximate cost would be \$15,000.
- Vote by Mail kits cost between \$2.50 - \$3.00 each.
- Postage for sending the mail kits would be \$0.85 each.
- Postage for returning the mail kits would be \$0.96 each.  
In addition, electors will have the opportunity to drop off their completed kits to the Civic Square by utilizing the "drop box" located at the front of the building.
- Election Equipment for scanning the ballots and declaration sheets will be \$5,600.00.
- Advertising costs would be approximately \$5,000.

Based on the figures outlined above the cost to conduct the by-election will be approximately \$50,000 - \$60,000.

**FINANCIAL CONSIDERATION:**

To be funded through the Election Reserve Fund.

**OTHER DEPARTMENT IMPLICATIONS:**

None.

**SUMMARY AND CONCLUSION:**

Staff are recommending the Vote By Mail open to ensure the health and safety of residents, candidates and staff. In addition, the Vote By Mail method will eliminate the need for electors to go to in polling locations and address the needs of electors with disabilities that make it difficult to attend a voting place.

**ATTACHMENT:**

None.