

ACCESSIBILITY ADVISORY Committee

Special Meeting

May 22, 2025

2:30 p.m.

Virtual Meeting

- 1. CALL MEETING TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. DECLARATIONS OF INTEREST**
“Having reviewed the agenda, does any committee member have a need to disclose a direct or indirect pecuniary interest with respect to today’s agenda”
4. We will table and approve the TOR which reflects the Clerk's comments. GM (Grant to get the Terms of Reference back from the Clerk's Office by May 21st.)
5. Provide progress on the Site Plan Reviews Proposal and the Volunteer Recruitment Strategy for AAC. GM
6. Follow up on the MYAP to see the proposed outline reflect AAC feedback and input Harrington Group
- 7. ADJOURNMENT**

ATTACHMENTS – REFERENCE MATERIAL FOR AAC

A. SITE PLAN REVIEW PROPOSAL

SITE PLAN REVIEWS PROPOSAL

Lessons from Huron County AAC

1. Keep it simple – don't do everything at once. Start small and build on it.
2. Form a sub-committee responsible for site plan reviews. Must have persons with disabilities
3. Separate meeting to review plans
4. Build expertise and knowledge as you go along

Type of site plans to be reviewed by AAC

City owned properties including:

- municipal offices
- community centres
- recreational and sports facilities.

Type of projects to be reviewed for accessibility:

- constructs
- purchases
- significantly renovates
- leases or declares a municipal capital facility

What are the elements of a site plan to review?

- buildings
- driveways

- entrances
- curbs or ramping
- parking areas
- sidewalks
- landscaping
- fences
- exterior lighting
- elevations

Schedule for Site Plan Reviews

Until AAC has enough membership including persons with disabilities. Site plans will be reviewed during the regular monthly AAC meeting.

Site plan(s) will be distributed to the AAC members along with the meeting agenda one week in advance.

A member of the Planning Department will present the site plan focusing on the selected elements of the site plan as outlined above.

Using Mississauga' Facilities Accessibility Design Standards, site plans will be reviewed to compare contractor's proposed design. Relevant features of section 4 of the Mississauga FADS will be used for site plan reviews.

https://www7.mississauga.ca/Departments/Marketing/Websites/Accessibility/Mississauga_FADS.html

AAC will discuss the site plan with Planning Department staff and jointly approve or suggest changes based on accessibility for persons with disabilities,

B. ROLE OF AAC (Staff and AAC members are to familiarize themselves)



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<https://www.ontario.ca/page/municipal-accessibility-advisory-committees>

C. HOW TO COMPLY WITH ISAR (AAC members are to familiarize themselves)

<https://www.ontario.ca/page/how-comply-integrated-accessibility-standards-regulation>