

# CITY OF WELLAND

## POLICY

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| <b>Policy Title:</b> Road Use For Community Activities |  |
| <b>Date of Approval:</b> May 3, 1994                   | <b>Policy Number:</b> SER-017-0004         |
| <b>Lead Role:</b> Gen. Mgr., City Engineer             | <b>Support Role:</b> Gen. Mgr., City Clerk |
| <b>Cross Reference:</b> By-law 89 - 2000               | <b>Next Review Date:</b>                   |
| <b>Council File Number:</b> 07-75                      | <b>Revision Date:</b>                      |

### Policy Statement:

Council may approve applications for the use of City roads and streets for parade routes, walkathons, competitive races, and other social, recreational, community, filming, commercial or athletic activities based on the following criteria:

- 1) The applicant shall notify the Niagara Regional Police outlining the specifics of the event.
- 2) The applicant shall be responsible for appropriate levels of traffic control in consultation with Niagara Regional Police and the City of Welland Traffic and Parking Operations Division.
- 3) The applicant shall obtain approval of the Regional Municipality of Niagara for the use of any Regional Roads within the route.
- 4) The applicant shall provide certified proof of liability insurance coverage ranging from \$1 Million to \$7 Million. Such coverage shall name the Corporation of the City of Welland as an additional insured and hold the City harmless from any liability arising out of the use of City roads.
  - i. The minimum limit of coverage shall be determined as follows:
    - Major Parades, Dances & Street Festivities - \$2 Million
    - Athletic Races - \$2 Million
    - Marches, Walkathons, Filming, Sidewalk Sales - \$2 Million
    - Processions Using Sidewalks Only - \$1 Million
  - ii. The above notwithstanding higher or lower limits of liability may be established by Council when deemed necessary.
  - iii. Liability coverage requirements may be waived for certain groups (eg. Veterans' Groups and Church Organizations).
  - iv. Proof of Liability of Insurance shall be presented to the City Clerk at least 5 days prior to the date of the event to validate any conditional approval of Council.

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- v. Any activity where liquor is intended to be served, and provided the appropriate approvals are secured, will require additional proof of liability insurance for liquor related activities.
- 5) An application fee of \$25.00 shall accompany each route event request.
- 6) Non-compliance of any conditions imposed on the request will result in cancellation of the proposed event.
- 7) Any requests to utilize City staff or equipment may be granted depending upon availability and provided all costs for such services are recovered by the City from the applicant.
  - i. The applicant shall be required to provide a cash deposit sufficient to defray the estimated cost of these services.