

# CITY OF WELLAND

## POLICY

<b>Policy Title:</b> Commemorative Street Naming	
<b>Date of Approval:</b> July 12, 2011	<b>Policy Number:</b> SER-012-0012
<b>Lead Role:</b> Integrated Services	<b>Support Role:</b>
<b>Cross Reference:</b>	<b>Next Review Date:</b>
<b>Council File Number:</b> 11-51	<b>Revision Date:</b>

### Policy Statement:

Commemorative Street Naming refers to the naming of a street to provide recognition, based upon historical content, community involvement or other significant contribution by providing commemorative street name signage while still retaining the legal street name. The purpose of this policy is to provide guidance on process when considering Commemorative Street Naming proposals while ensuring legal street names are maintained.

### Process/Procedures:

- 1) Any citizen, group of citizens, entity or organization may submit a written request to the City to supplement an existing street name by the Commemorative Naming of Streets.
- 2) The contributions of individuals, groups, entities or organizations must be well documented and acknowledged within the community. As part of the request, such documentation shall be provided.
- 3) Commemorative Street naming requests will be considered and approved by Council.
- 4) Commemorative Street naming signs shall be decorative, distinctive in both lettering and colour and posted above/below the legal street name to indicate the significance of the community contribution.
- 5) To signify the commemorative signage, the nomenclature "Way" will be used in all instances.
- 6) The citizen, group of citizens, entity or organization making such request shall accept financial responsibility relative to the preparation of signs and installation thereof on a cost recovery basis.
- 7) Upon approval of a Commemorative Street Name, Infrastructure Services will be involved in the procurement and installation of the signage.