

**Declaration Of Applicant For Building Permit**  
Regarding The Ontario New Home Warranties Plan Act

1. EVERY APPLICANT MUST COMPLETE BOX A.

PLEASE PRINT.

<b>A</b>	
<b>Property Description:</b>	
Lot(s): _____	Permit #: _____ <small>(To be completed by Building Dept.)</small>
Plan/Concession(s): _____	
Municipal Address(s): _____	
Municipality: _____	

2. COMPLETE BOX B OR C, WHICHEVER IS APPLICABLE

<b>B</b>	
<b>Where applicant is building to sell ("vendor"/"builder") or contracting as a "builder"</b>	
Ontario New Home Warranty Program Reference No.: _____	
Registration Expiry Date: _____	
Enrolment No.(s) (if available): _____	
Position: _____ <i>(if the applicant is a corporation, print position of the representative signing.)</i>	
<b>DECLARATION:</b>	
I, _____ (vendor/builder representative) have read and understood the provisions of Section 8(2) of the Ontario Building Code Act, as well as the relevant provisions of the Ontario New Home Warranties Plan Act, on the reverse side of this statement. I declare the above information to be true and correct.	
Signature of the Vendor/Builder Representative (If the applicant is a corporation, I declare I have the authority to bind the corporation.)	Date

<b>C</b>	
<b>(SEE IMPORTANT INFORMATION ON REVERSE SIDE)</b>	
<b>Where applicant is building to occupy (owner) <u>and</u> is acting as the general contractor</b>	
<b>DECLARATION:</b>	
I, _____ (applicant) have read and understood the provisions of Section 8(2) of the Ontario Building Code Act, as well as the relevant provisions of the Ontario New Home Warranties Plan Act, on the reverse side of this statement. I declare that I am not acting as a "vendor" or "builder", nor am I contracting with a "builder" to construct this "home", I understand this home is not eligible for enrolment or coverage under the Ontario New Home Warranties Plan Act.	
Signature of the Applicant	Date
Current Address	Current Telephone

**Please forward to your Regional Office of the Ontario New Home Warranty Program.**

The Ontario Building Code Act, states:

Section 8(2) Permits. The chief official shall issue a permit except where,

- (b) the applicant is a builder as defined in the Ontario New Home Warranties Plan Act and is not registered under that Act;

The Ontario New Home Warranties Plan Act (the "Act") contains the following provisions:

Section 1: In this Act,

"builder" means a person who undertakes the performance of all the work and supply of all of the materials necessary to construct a completed home whether for the purpose of sale by himself or under a contract with a vendor or owner;

"home" means,

- (a) a self-contained one-family dwelling detached or attached to one or more others by common wall,
- (b) a building composed of more than one and not more than two self-contained, one-family dwellings under one ownership,
- (c) a condominium dwelling unit, including the common elements, or
- (d) any other dwelling of a class prescribed by the regulations as a home to which the Act applies

"vendor" means a person who sells on his own behalf a home not previously occupied to an owner and includes a builder who constructs a home under a contract with the owner;

Section 6 No person shall act as a vendor or a builder unless he is registered by the Registrar under this Act.

Section 12 A builder shall not commence to construct a home until he has notified the Corporation of the fact, has provided the Corporation with such particulars as the Corporation requires and has paid the prescribed fee to the Corporation.

Section 22(1): "Every person who,

- (b) Contravenes Section 6 or 12, or subsection 18(4), and every director or officer of a corporation who knowingly concurs in such... contravention is guilty of an offence and on conviction is liable to a fine of not more than \$25,000 or to imprisonment for a term of not more than one year, or to both.
- (2) Where a corporation is convicted of an offence under subsection (1), the maximum penalty that may be imposed upon the corporation is \$100,000 and not as provided therein.

Regulation 892,  
Section 8(1)

Forthwith upon the issue of a building permit authorizing the construction of a home, other than a condominium dwelling unit, but including a contracted home, the builder shall enrol the home in the Plan by submitting to the Registrar a completed enrolment form as provided by the Corporation together with the enrolment fee set out in Schedule A.

### IMPORTANT INFORMATION FOR APPLICANTS COMPLETING BOX C

For the purposes of BOX C you are an owner if:

You intend to live in the home after construction, and you are acting as your own general contractor (i.e., you are personally hiring and paying each of the various construction trades). Your home will not be covered by warranty under the Ontario New Home Warranties Plan Act.

If you have entered into a contract/agreement with another person/corporation to provide you with a complete home, then that person/corporation must be registered with the Ontario New Home Warranty Program, must enrol the home, and must provide you with warranty coverage. That person/corporation should be obtaining the building permit and must complete BOX B of this declaration.

If you are in doubt as to your status as an owner, contact your local office of ONHWP.