Supplementary Information Form for Conditional Permit

Pursuant to Section H of Application to the Standard Application Form

For use by Principal Authority	
Application number:	Permit number (if different):
Date received:	Roll number:

1. Conditional Permit Information (please check Yes or No or provide information requested)

Type of Construction ☐ New Building ☐ Addition ☐ Alteration ☐ Other _____

Conditional Permit Requested for: ☐ Foundation Includes Underground Plumbing? ☐ Yes (Master Plumber Form Required) ☐ No
☐ Structural Shell ☐ Complete Building ☐ Other _____

Is Application already submitted for full Permit or other Permit? ☐ Full Permit ☐ Other _____ ☐ Neither

If Conditional Permit is for structural shell or complete building and full Permit/other Permit is not applied for please complete Supplementary Information Form for Non-Housing Projects SIF-NH. Has SIF-NH been completed and submitted? ☐ Yes ☐ No

Why is full Permit or other Permit not issued? ☐ Site Plan ☐ Construction Drawings Not Complete
☐ Other Approval Required _____

Owner or Permit Applicant must specify reasons why a Conditional Permit is requested.

Yes	No	
☐	☐	Is Owner aware a Conditional Permit requires a formal Agreement to be executed in which the Owner accepts all risks associated with construction prior to full approval, including agreeing to remove the construction authorized by the Conditional Permit if full approval is not subsequently received?
☐	☐	Is Owner aware a Letter-of-Credit must be provided as security to ensure demolition of the construction authorized by the Conditional Permit if full approval is not subsequently received?
☐	☐	Is Owner or Permit Applicant aware a Conditional Permit may only be granted Conditional on Site Plan approval if a Site Plan Application has been submitted, the site plan drawings circulated to all responding Agencies, and no significant issues have been identified by the Agencies?
☐	☐	Is Owner or Permit Applicant aware there is an extra fee associated with a Conditional Permit?
☐	☐	Is Owner or Permit Applicant aware that if a Conditional Permit is granted conditional on Site Plan approval, no site works, (including water and sewer services) may be constructed until Site Plan is approved and further Permits have been issued?
☐	☐	Has Soils Report been submitted if entire building is over 600 sq. metres in building area or over 3 stories in height or if Group A, B or F1 Major Occupancy?
☐	☐	Is the property affected by any easements or encumbrances?
☐	☐	Is the construction located within 4.5m (14'-9") of a Public Way (municipal sidewalk or street)? If Yes, a City/Region Road Occupancy Permit (ROP) is required and must be submitted. Contact for Regional Road (905-685-6571 – Extension 3263) for City Road (905-735-1700 - Extension 2212)
☐	☐	Will the street road allowance be used for equipment or material use or storage? If Yes, a ROP is also required.
☐	☐	Is traffic control required? If Yes, a ROP is also required.
☐	☐	Has the Applicable Law been completed and submitted? NPCA Conservation Authority ❑ Not Applicable ❑ Documents Attached Environmental Assessment and Protection ❑ Not Applicable ❑ Documents Attached Heritage (designated buildings, heritage district) ❑ Not Applicable ❑ Documents Attached Zoning and Subdivision Registration ❑ Not Applicable ❑ Documents Attached

Approvals not yet completed (Site Plan Approval, MTO Approval, Minor Variance, etc.)	**Date application was filed. (m/d/y)**	**Expected date of approval. (m/d/y)**
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

NOTE: SUBMISSION OF FALSE INFORMATION MAY RESULT IN PERMIT BEING REVOKED