



**City of Welland**  
**Infrastructure and Development Services**  
 Planning and Building Division  
 60 East Main Street, Welland, ON L3B 3X4  
**Phone:** 905-735-1700 Ext. 2251 | **Fax:** 905-735-8772  
**Email:** [devserv@welland.ca](mailto:devserv@welland.ca) | [www.welland.ca](http://www.welland.ca)

OFFICE USE	DATE RECEIVED
Permit No. _____	
Building No. _____	

### ***Authorized Agent Authorization Form***

**A. Project information**

Street Address: \_\_\_\_\_ Unit No.: \_\_\_\_\_ Lot/Con: \_\_\_\_\_

**B. Party to be authorized**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Corporation or Partnership: \_\_\_\_\_

Street Address: \_\_\_\_\_ Unit No.: \_\_\_\_\_ Lot/Con: \_\_\_\_\_

Municipality: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Province: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Cell Number: \_\_\_\_\_ Email: \_\_\_\_\_

**C. Declaration of Owner**

I, \_\_\_\_\_, being the Registered Owner of the above property hereby authorize the party stated in Section B of this form to make application for permit on my behalf to Building Services of the City of Welland in accordance with the applicable requirements of the Ontario Building Code for the purpose of the identified project.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

The Ontario Building Code states that “owner includes, in respect of the property on which the construction or demolition will take place, the registered owner, a lessee or mortgagee in possession”.

Personal information contained in this form is collected under the authority of subsection 8(1.1) of the Building Code Act, 1992, and will be used in the administration and enforcement of the *Building Code Act, 1992*. Questions about the collection of personal information may be addressed to the Chief Building Official of the City of Welland.