



WELLAND RECREATIONAL CANAL CORPORATION

Minutes of Meeting of the Board of Directors, held on
Monday December 12th, 2011, at 5:30 pm; WRCC Board Room, Merritt Island

ATTENDEES:

Directors: Bob Wright, Councillor
Bob Mahler
Gary Iggulden
Vic Kerschl
Barry Sharpe, Mayor
Roy Timms
Mike Lottridge
David McLeod, Councillor

WRCC Staff: Stephen Fischer, Executive Director
Erin Terreberry, Program and Events Manager

Others:

Regrets: Tom Bacolini

CALL TO ORDER

5:30 pm

1.0 APPROVAL OF MINUTES

i. November 14, 2011

Minutes of the WRCC Board Meeting dated November 14, 2011

Moved by: Vic Kerschl
Seconded by: Gary Iggulden

- Clintar
 - Clintar is going to cut a strip of grass below sight lines and only a few feet from the road way down the bank in the spring of 2012;
 - Clintar is under the impression that these areas will only need to be cut a few times a year and not on a regular weekly scheduled time
- In Camera Items
 - Be sure to list the reason for the In-Camera portions; Nov 14th In-Camera was a Land Matter.

THAT the minutes of the WRCC Board Meeting dated November 14, 2011 of the Welland Recreational Canal Corporation be approved and adopted.

CARRIED



ii. November 28, 2011

Minutes of the WRCC Board Meeting dated November 28, 2011

Moved by: Barry Sharpe
Seconded by: Mike Lottridge

- Fishing Interest in Welland
 - Correction of the spelling of Mr. Tom Chopin's name and business name of Koppers Fishing and Tackle
 - The WRCC should take a look at Mr. Chopin's website as it may be of interest
- Street Lighting in Dain City
 - The City of Welland Traffic department should be more involved in this investigation as it may become more of a safety issue than just a lighting issue

THAT the minutes of the WRCC Board Meeting dated November 28, 2011 of the Welland Recreational Canal Corporation be approved and adopted.

CARRIED

2.0 BUSINESS ARISING FROM MINUTES

- i. November 14, 2011 - NIL
- ii. November 28, 2011 - NIL

3.0 DELEGATIONS AND PRESENTATIONS - NIL

4.0 OPERATIONS MANAGEMENT – UPDATES AND DISCUSSIONS

- i. City Treasurer Re: Operations Budgets, PanAM, Worlds, Banking Considerations
 - The WRCC Executive Director requested a meeting with the City of Welland Treasurer, as directed
 - The City Treasurer is happy with the delivery of the budget variance and the update presentation that was given at the last City Council meeting and the go forward direction
 - The City Treasurer agreed with presenting the operational and capital budget separately and remains in approval of the WRCC asking for an Operational Grant annually
 - It will be asked by Council, so the WRCC Executive Director requested the interest income from the City Treasurer for 2011 and the City Treasurer has anticipated the interest at \$540,000
 - When the operating line was discussed with the City Treasurer, the City Treasurer recommends keeping it separate from the City's operating line of credit
 - There has been no indication from the City Manager or the City Treasurer that the WRCC proceeding with establishing or using an operating line needs to be brought to council – it is within the operating by-laws of the WRCC
 - The WRCC Executive Director has requested with the City of Welland that the fiscal policy be revisited and changed
 - The WRCC can reprise Council of the establishment of the operating line then; though they are already aware of the need from the deferred revenue request in 2010 and in-camera discussions with Council

- Discussions are ongoing with Sport Canada and they are working on an installment from the grant to arrive to the WRCC before March 31, 2012
 - It is hoped the grant installment will arrive before the WRCC has to draw from the operating line
- The WRCC will present budget updates/variances to City Council three times a year; these are not quarterly but rather year to date
 - It will be up to the WRCC to arrange the dates for the WRCC to go in front of City Council
 - WRCC will go in front of City Council in the months of February, July and November 2012

THAT the WRCC Board approves, according to WRCC By-law No. 3, of establishing an operating line for the WRCC; and further,

THAT the WRCC Board approves of the Executive and the Executive Director preparing and signing all necessary paperwork to facilitate the operating line; and further,

THAT the Executive Director is directed to prepare a procedural policy for use of said operating line by the WRCC for presentation and approval of the WRCC Board of Directors at a future meeting.

Moved by: Mike Lottridge

Seconded by: Gary Iggulden

CARRIED

ii. City Clerk Re: Evaluation Process for Director Recruitment

- The City of Welland has released an advertisement looking for community members to submit resumes to fill the two positions on the WRCC Board
- The matrix that is used was created three to four years ago
- The City Clerk has requested that the three people selected from the WRCC Board meet with her to review the matrix and discuss the areas that need to be weighted with more importance to the WRCC's undertakings, dealings and existing skill sets, and three directors will be involved in grading the resumes based on the matrix
- Three directors have volunteered to be involved in the scoring of the interested applicants

THAT the WRCC Board gives direction to the WRCC Chair and two WRCC Directors to facilitate with the City of Welland the change to the matrix for the evaluation of the interested applicants for the open positions on the WRCC Board of Directors; and further,

THAT the WRCC Board gives direction to the WRCC Chair to send a correspondence to the City of Welland Clerk to arrange for a meeting for the three WRCC members and the Clerk regarding the evaluation process; and further

THAT the three Directors complete the evaluations on behalf of the WRCC Board of Directors for submission to the Member (Council of the City of Welland).

iii. SR-2011-07 Canal Corporation Operation Budget: Presentation to Council

- WRCC is presenting the 2012 Operating Budget to Council on Tuesday December 13, 2011
- The Capital Budget request will be presenting in January 2012
 - Presented separately from the 2012 operational
- The intention of the disentanglement of the WRCC from the City of Welland was to establish the cost of running / operating the WRCC; this has been accomplished

- The Canal Lands does not just include the WIFC, there is 7 km of land that needs to continue to be maintained
- The flatwater centre creates enough revenue to support IlluminAqua
 - There is no opportunity to remove any items from the budget to save money; this exercise was completed during last years budget process as well
- In the budget, there is a small increase in wages due to the WRCC moving forward with Niagara College to start hiring interns to assist the WRCC and creation of a “Living Lab”
- The problematic issue that needs to be resolved is the public’s perception that the WRCC is only able to spend the interest of the fund; it seems no matter how many times the correct version is presented, this matter comes up
 - The City Council, as the shareholder who decides how to fund the WRCC, will have to provide a framework of how the WRCC will be sustained on an ongoing basis
 - A taskforce to review this was requested in 2010 and 2011
 - The way to work towards a solution is for the WRCC and the City work together to create a ten year strategic plan of how to fund the WRCC
- A motion in Council from either Council Wright or Council McLeod should be made in January to request a meeting between the WRCC and the City to create a ten year strategic plan for the funding and sustainability of the WRCC
- The format for the December 13, 2011 presentation will be as follows:
 - WRCC Chair provides an introduction
 - WRCC Treasurer and Executive Director present the operational budget request

5.0 NEW BUSINESS

i. SR-2011-08 Schedule for 2012 Regular Board Meetings

- The City Council Budget Review Committee meetings have been scheduled for Mondays, creating a conflict for the month of January and possibly the month of February
- The Monday January 9th regular meeting might be rescheduled for Wednesday January 11th, 2012
- The Monday January 23rd regular meeting will be cancelled
- For the current time, the dates are subject to change, the schedule starting in February will remain as is:

February 13, 2012	November 5, 2012
February 27, 2012	November 19, 2012
March 12, 2012	December 3, 2012
April 2, 2012	December 17, 2012
May 14, 2012	
July 9, 2012	
August 20, 2012	
September 17, 2012	
October 15, 2012	

ii. WRCC/WIFC Volunteer Appreciation Night

- The Volunteer Appreciation Night has been scheduled for Wednesday January 4th, 2011

- Will inquire if the Welland Community Wellness Complex is available and if Boston Pizza would be interested in providing the catering for the night
- An information/updating slide show will be looped and displayed throughout the evening

6.0 CORRESPONDENCE

i. Councillor McLeod

- Councillor McLeod received a correspondence to be discussed by the WRCC Board

THAT the WRCC receive the correspondence for information

Moved by: Mike Lottridge
Seconded by: Gary Iggulden

CARRIED

THAT the WRCC move in-camera at 7:33 pm – IDENTIFIABLE PERSON

THAT the WRCC Chair respond to the request for the correspondence to be reviewed by Councillor McLeod and the WRCC Board of Directors

Moved by: Roy Timms
Seconded by: Vic Kerschl

CARRIED

7.0 MEETING ADJORNMENT

Meeting was adjourned at 8:14 pm

Moved by: Vic Kerschl
Seconded by: Bob Wright

CARRIED

Next meeting is scheduled for Monday, January 11th, 2011 at 5:30 pm in the WRCC Board Room on Merritt Island.