



**Board of Management of Welland Downtown Business Improvement Area  
Of the City of Welland  
MEETING of February 6<sup>th</sup>, 2012  
5:30 pm  
Community Room**

**AGENDA**

1. Welcome and Call to order
2. Adoption of Agenda
3. Approval of minutes of January 2012
4. Report of the Treasurer
  - a) Final reporting 2011
  - b) Jan month end reporting
  - c) Status of upcoming audit
5. Report from Councilors
  - a) Resignation of Board Member D. Fortier
  - b) City Council to review vacancy at the nominating cttee meeting of Feb 7th
  - c) Federal Road access
6. Report of the Chair of the Board
7. Business Arising
  - a) Website Development
  - b) Request for Proposals received (2) – Floral Baskets
  - c) Removal of Snowflakes and Installation 2012 – do we require an RFP?
  - d) Inquiry about selection process or documentation for donations / financial support
  - e) Grant Applications – fees
  - f) Working Committees
8. Correspondence
9. Next Meeting Date: Monday, March 5th 2012
10. Adjournment