



CITY OF WELLAND

Recreation & Cultural Service Division
145 Lincoln Street , Welland ON L3B 6E1
Phone: 905 735-1700 Fax: 905 732-6187

Meeting Minutes Wednesday November 16, 2011 Market Square Advisory Committee Meeting Welland Wellness Community Complex Meeting Room

Members Present

Bunny Alexander, Chair
Don Bull
Laura Lee Bell
Pierre Dalaire
Bonnie Fokkens
Virginia (Ginger) Kerho
John Kukoly
Dan Plante

Staff:

Richard Morwald
Jessica Christopher
Sherri Raso (Minutes)

Council:

Councilor Dan Fortier

Regrets:

Margaret Jones
Lyle Packham

1. Call to Order

The meeting was called to order at 6:30 p.m. by Chair Bunny Alexander.

2. Review and Approval of Minutes from Oct 19,2011

D Bull asked to amend 4 Market Square Improvements Plan-Phase III change wording from: Winter months” to “Year Round:
Approved by B Fokkens 2nd by D Bull with amendments

3. Business arising from the minutes

Mention Tim Horton from last event who will take care of thank you **ACTION Don Plante will take care of this**

4. Market Square Improvements Plan –Phase III

General decision on when this will be done Plans for the new pavilion to replace current Zone B coverings are in finance department should be done in slow season to be ready for peak season.

Exhaust Hood/Fire Suppression

Not ready Facility staff will get proposal.

Waste recycling letter

Jessica has been in contact with other markets to see how they handle this **ACTION Jessica will email committee the survey and provide a hard copy to others** if you have not received this, please let Jessica know

5. Special Events

Jessica and Sarah have been talking to Bunny about this event on December 17 at the Market. It has not have been confirmed but Jessica is looking into hot apple cider demo, Santa and, Deanna the craft lady doing kids crafts are confirmed, Carolers. Discussion re: possibility of musical 'Flash Mob' to promote awareness of the market.

ACTION Bonnie will contact a group for Caroling.

Jessica will try to get volunteers Bunny, Bonnie and Laura is able to help. Any other available committee members can notify Jessica.

General Discussion: about other vendors being adversely affected by the cider demo. **ACTION Jessica talk to Cindy about the Apple Cider**

Discussion: about ways to promote the event; flyers to make cost effective and environmentally friendly.

Dan asked if we could talk to the restaurant about this event to see if they could do something festive in keeping with their culture.

ACTION Jessica will email the group to keep everyone in the loop for this event.

Action Bonnie will send a letter to the vendors asking for donations for the Christmas baskets for the draws. Draws will be held at 10:30 on December 17...

6. Other Business

DECEMBER 6TH COUNCIL MEETING

Council meeting on the 6th confirmed at 7pm at City Hall and everyone is asked to attend to show support as Bunny will present a 2011 update on market activities, special events, renovations and vendor numbers **ACTION SHERRI WILL GET NUMBERS FROM LAURIE FOR BUNNY**

ACTION Bunny will develop draft power point and email group before presentation.

General Discussion: about trespassing Bylaw. There have been reports of more youth hanging around damaging the tables; discussion re: the need for more police presence by law officers only work until 11:00 pm. If there is a No Trespassing by Law after 11:00 p.m. residents in the area are to be asked to contact the police. There is a sign in the building no trespassing between 8:30 pm till 6:30 am Dan mentioned that it has been brought to the attention of Officer Shannon because of other trespassing issues near the museum.

A motion to cancel December 21st meeting was moved by Dan Plante and 2nd by Don Bull, **Action Sherri notify the clerk's office.**

Dan Fortier discussed the arts and culture forum which is to be held on Nov 23 at the Wellness Centre. This is a cultural networking session for local and regional stakeholders. . RSVP is important. **ACTION Dan will email the notice to the committee-rsvp info is included in the notice.**

November 30 at 5:00 pm at the Civic Centre. Public meeting about downtown traffic concerns. Interested committee members are welcome to attend.

Richard discussed the waste containers to be installed at the Market Square thThey are the same containers currently used in city parks. Containers will be placed in 4 locations on the market property. They are to be emptied on Friday in preparation for the market on Saturday. A fifth container will be added at a later date.

General discussion about the need for written requisitions for repairs required at the market. City staff explained the need for a paper trail to ensure that all work is being completed in a timely manner.

“General discussion related to the need for some vendors to undergo training related to food handling in order to meet Regional requirements prior to becoming a vendor and/or on a regular basis for current vendors in order to keep up with public health Regulations. **ACTION Jessica will contact the region and explore the possibility of some off-season training for current and new vendors.**

7. Adjourn

The meeting adjourned at 8:05 pm.

Date and time of next meeting: Wed. January 18, 2012 6:30-8:00