



**AUDIT REVIEW COMMITTEE MEETING  
MINUTES OF  
TUESDAY, OCTOBER 25, 2011**

**Members present:**

Mayor B. Sharpe  
Chair P. Chiocchio  
Councillor T. DiMarco  
Councillor P. Grenier

**Members of Staff present:**

City Manager, Craig Stirtzinger  
General Manager, Corporate Services/City Treasurer, Kristine Douglas  
Administrative Assistant, Corporate Services, Anna Smith

**Others Present:**

Councillor F. Campion arrived at 6:05 p.m.  
Councillor M. Carl arrived at 5:30 p.m.  
Councillor D. Fortier  
Councillor M. Grimaldi  
Councillor R. Letourneau  
Councillor D. McLeod  
Councillor M. Petrachenko  
Councillor B. Wright

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**Call to Order**

The Chair called the meeting to order at 5:18 p.m.

**Approve Agenda**

Motion made to approve the agenda.

Motion carried.

**Approval of Minutes from the September 20, 2011 Meeting**

Motion made to approve the minutes from the September 20, 2011 meeting.

Motion carried.

Motion made to meet in Committee of the Whole, closed to the public, at 5:19 p.m. to consider security of the property of the municipality or local board; personal matters about an identifiable individual, including municipal or local board employees; labour relations or employee negotiations; and a matter in respect of which a Council, board, committee or other body may hold a closed meeting under another Act.

Motion made to arise from Committee of the Whole, without report, at 5:29 p.m.

### **Q2 2011 Operating Variances**

The City Treasurer introduced the Q2 2011 Operating Variances.

The Committee then discussed the Q2 2011 Operating Variances.

### **2007 – 2011 Outstanding Capital Projects**

The City Treasurer introduced the 2007 – 2011 Outstanding Capital Projects report.

The Committee then discussed this report.

Further information/clarification was requested for the following items:

- Lyons Creek Remediation Project – status of project
- South Pelham Sanitary Sewers – cost sharing amount
- Intermunicipal Transit Service – amount of fees
- Streetlighting – further information from department with respect to this expense

Motion made to receive for information the Q2 2011 Operating Variance report and 2007-2011 Outstanding Capital report and to forward them to Council.

Motion carried.

### **New Business**

Variance report to include mitigation actions and also highlight narratives.

### **Establish Next Meeting Date**

The next meeting will be at the call of the Chair.

### **Adjournment**

Motion made to adjourn the meeting.

The meeting was adjourned at 6:17 p.m.