

January, 2010

Dear Vendor:

It is that time of year when we start planning our annual Home Show. The date is set for Saturday, April 10, 2010- from 10:00 am-3:00 pm.

Vendor fees remain the same- \$50.00 per table and 1 item of what you are selling.

Set up is Friday, April 9 from noon-4:00 pm or anytime Saturday, April 10 after 7:30 am.

If you are participating in our Home Show, you can register anytime now, post date cheques to April 1, 2010. If you are paying by visa, visa charges will not be processed until April 1 as well.

Please feel free to contact me at 905-735-0081 or email me at carolsykes@cl-wellandpelham.ca

I look forward to hearing from you and hope that you can participate in our show.

Sincerely,

Carol Sykes
Coordinator of Public Relations

On the day of the show, we will be selling pizza, pop, and water.

Vendor Registration and Contract

Home Décor & Body Show
April 10, 2010, 10:00am - 3:00pm

COMPANY NAME: _____

NAME: _____ PHONE NO: _____

ADDRESS: _____ CITY: _____

POSTAL CODE: _____ EMAIL: _____

BRIEF DESCRIPTION OF YOUR DISPLAY:

COSTS:

\$50.00 per table plus one item for our raffle table. We will provide you with the table.
Electricity will be available if needed. Electricity needed: Yes ___ No: ___

PLEASE NOTE:

Once we have determined where you will be located, you will not be able to move your table. Your cooperation in this matter is most appreciated.

TERMS AND CONDITIONS:

1. You may set up Friday, April 9 between the hours of 1:00-4:00 pm, or Saturday, April 10. Doors will open for vendors at 7:30 am on April 10.
2. **Payment must accompany this form.** You may post date your cheque to April 1, 2010 or you may pay by visa/mastercard. Ask for Carol at 735-0081 to pay by visa/mastercard...these charges will not be processed until April 1, 2010.
3. Community Living assumes no responsibility for damage or theft of merchandise, display equipment or supplies due to an act of God, vandalism, or any other act. You are responsible for your own insurance. Community Living Welland Pelham does have an alarm system which is activated in the evening.
4. There will be no refunds on cancellations 2 weeks prior to show date. A \$20.00 charge will be added to any NFS cheques.
5. You must supply your own tablecloth.

Please sign and return this completed form to:

Community Living Welland Pelham; 535 Sutherland Avenue; Welland; L3B 5A4

SIGNATURE: _____ DATE: _____

Thanks for joining us on April 10 for our annual fundraiser. Your support is appreciated!