



**THE CORPORATION OF THE CITY OF WELLAND
COMMITTEE OF ADJUSTMENT
THE PLANNING ACT**

APPLICATION FOR MINOR VARIANCE OR PERMISSION

(NOTE: PRIOR TO COMPLETING THIS FORM, THE APPLICANT SHOULD READ THE ATTACHED SUBMISSION REQUIREMENTS)

FOR OFFICE USE ONLY:	
APPLICATION FEES	
MINOR VARIANCE OR PERMISSION	\$700.00
CONCURRENT MINOR VARIANCE OR PERMISSION AND CONSENT APPLICATION	\$1,400.00
RESCHEDULING OF MINOR VARIANCE OR PERMISSION APPLICATION	\$400.00
DATE RECEIVED: _____	
DATE FEE RECEIVED: _____	
OTHER FEE RECEIVED: _____	
DATE OF COMPLETED APPLICATION: _____	
APPLICATION REVIEWED BY: _____	
DATE: _____	

Please submit one (1) copy of a 'completed' application, one (1) copy of a 'sketch/plan' drawn to scale, one (1) copy of an elevation sketch, one (1) copy of the 'Deed' together with the required fee(s) and other required information

To: City of Welland
Secretary-Treasurer
Committee of Adjustment
60 East Main Street
Welland, Ontario. L3B 3X4
Telephone: 905-735-1700
Fax: 905-735-8772
www.welland.ca

- Registered Owner(s): _____
Mailing Address: _____
City: _____ Province: _____
Postal Code: _____ Telephone: _____ Fax: _____
- Owner's Solicitor (if any): _____
Mailing Address: _____
City: _____ Province: _____
Postal Code: _____ Telephone: _____ Fax: _____
- Authorized Agent (if any): _____
Mailing Address: _____

City: _____ Province: _____

Postal Code: _____ Telephone: _____ Fax: _____

4. Name of Mortgagee/Chargee (if any): _____

Mailing Address: _____

City: _____ Province: _____

Postal Code: _____ Telephone: _____ Fax: _____

5. Address of subject property (street and street number) _____

6. Legal description of subject lands (registered plan number and lot number or other legal description)

7. Current Official Plan designation of lands _____

8. Current Zoning of lands _____ By-law No. _____

9. (a) Existing land use of the subject property _____

(b) Proposed land use of the subject property _____

10. Nature and extent of relief applied for:

(a)

BY-LAW SECTION	BY-LAW REQUIREMENT	REQUESTED VARIANCE

(b) Change in Use (Legal Non-Conforming)

EXISTING USE	PROPOSED USE

(c) Is this an extension of a legal non-conforming building or structure?

Yes

No

(If Yes, fill out (b) above.)

11. Why is it not possible to comply with the provisions of the by-law?

12. Dimensions of the lands affected: Frontage _____ metres
 (metric measurement) Depth _____ metres
 Area _____ square metres
 Width of Street _____ metres

13. For all existing buildings or structures, the following information is required: (metric measurement)

	1	2	3
Type of Building (House, Garage, Accessory, Commercial Building)			
Front Yard Setback	m	m	m
Rear Yard Setback	m	m	m
Side Yard Setback	(N,S,E,W) m	(N,S,E,W) m	(N,S,E,W) m
Side Yard Setback	(N,S,E,W) m	(N,S,E,W) m	(N,S,E,W) m
Number of Storeys			
Height	m	m	m
Width	m	m	m
Length	m	m	m
Ground Floor Area	m ²	m ²	m ²
Gross Floor Area	m ²	m ²	m ²
Footprint (i.e. area of building at grade)	m ²	m ²	m ²

14. For all proposed buildings or structures, the following information is required: (metric measurement)

	1	2	3
Type of Building (House, Garage, Accessory, Commercial Building)			
Front Yard Setback	m	m	m
Rear Yard Setback	m	m	m
Side Yard Setback	(N,S,E,W) m	(N,S,E,W) m	(N,S,E,W) m
Side Yard Setback	(N,S,E,W) m	(N,S,E,W) m	(N,S,E,W) m
Number of Storeys			
Height	m	m	m
Width	m	m	m
Length	m	m	m
Ground Floor Area	m ²	m ²	m ²
Gross Floor Area	m ²	m ²	m ²
Footprint (i.e. area of building at grade)	m ²	m ²	m ²

15. Type of access to subject lands:

- | | |
|---|--|
| <input type="checkbox"/> Provincial Highway | <input type="checkbox"/> Other Public Road |
| <input type="checkbox"/> Municipal Road maintained all year | <input type="checkbox"/> Right-of-Way |
| <input type="checkbox"/> Municipal Road maintained seasonally | <input type="checkbox"/> Water access |
| <input type="checkbox"/> Regional Road | <input type="checkbox"/> Private Road |

16. If access to the subject land is by water only, describe parking and docking facilities used or to be used and the approximate distance between these facilities and the nearest public road.

17. Date of acquisition of land by current Owner _____

18. Date of construction of all existing buildings and structures _____

19. Existing uses of abutting properties _____

20. Length of time existing uses of the subject property have continued _____

21. What type of water supply exists or is proposed:

- | | |
|---|---|
| <input type="checkbox"/> Publicly owned and operated system | <input type="checkbox"/> Lake or other water body |
| <input type="checkbox"/> Well (private or communal) | <input type="checkbox"/> Other (specify) _____ |

22. What type of sewage disposal exists or is proposed?

- Publicly owned and operated system
- Other (specify) _____
- Septic system (private or communal)

23. What type of storm drainage is provided?

- Sewers
- Swales
- Ditches
- Other (specify) _____

24. If known, whether the subject land has ever been the subject of an application for variance

- Yes
- No

If the answer is Yes, provide file number(s) and briefly describe.

25. (a) Is the subject property the subject of a current application for Consent under Section 53 the Planning Act, or for approval of a Plan of Subdivision under Section 50 of the Planning Act.

- Yes
- No

(b) If the answer to (a) is Yes, give the file number and the status of the application.

26. Complete the Consent of the Owner concerning personal information set out below

CONSENT OF OWNER TO THE USE AND DISCLOSURE OF PERSONAL INFORMATION

I, We _____ am the Owner of the land that is the subject of this (PRINT NAME)

application for a Minor Variance and for the purposes of the Freedom of Information and Privacy Act, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

Date

Signature of Owner

Date

Signature of Owner

27. Complete the Authorization for Agent only if Applicant is not the registered Owner.

AUTHORIZATION FOR AGENT

I, We _____, the Owner of the subject property hereby authorize
(PRINT NAME)
_____ to act on my behalf with respect to this application.
(AGENT)

Date

Signature of Owner

Date

Signature of Owner

NOTE: INFORMATION PROVIDED IN THIS APPLICATION WILL BECOME PART OF A PUBLIC RECORD

28. Affidavit or Sworn Declaration For Requested Information

AFFIDAVIT OR SWORN DECLARATION

I _____

(PRINT NAME OF APPLICANT)

of the City of _____

in the Regional Municipality of _____

solemnly declare that the information contained in Sections 1 through 25 inclusive of this application is true and the information contained in the documents that accompany this application in the respect of the above Sections is true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Declared before me at the _____)
_____ of _____)
in the _____)
_____)
this _____ day of _____)
A.D. 20 _____)
_____)

To be signed in the presence of a
Commissioner for taking Affidavits.

APPLICANT

A Commissioner, etc.